

TIMESHEET

Temp Worker Name:

Trident Court,
1 Oakcroft Road,
Chessington,
Surrey,
KT9 1BD

Week Comm. Monday:

Tel: 01372 465 833
Fax: 01372 465 802

E-Mail: timesheets@limestaffing.co.uk

PLEASE COMPLETE AND RETURN **NO LATER THAN 10am** THE FOLLOWING MONDAY.
TIMESHEET IS NOT VALID UNLESS SIGNED BY CLIENT REPRESENTATIVE.

	START	LUNCH	FINISH	BASIC HOURS	SLEEP-OVERS	CLIENT SIGNATURE
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
SATURDAY						
SUNDAY						
TEMP 'S SIGNATURE :			TOTAL HOURS			
DATE:						

Client:

Address:

NOTICE TO CLIENTS

We certify that the above-mentioned temporary worker has attended for assignment with us at the stated times and to our satisfaction. We agree to be bound by The Terms and Conditions of the Company.

Signed:

Print Name:

DECLARATION BY TEMPORARY WORKER

I declare that the information on this timesheet is correct and the working time has not been claimed elsewhere. I understand that if I knowingly provide false information this may result in disciplinary action / prosecution and civil recovery proceedings.